



# Management Option

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2.5% +gst fee over rent and invoices paid plus advertising marketing packs when required. This is a good option for private landlords who don't have the recourses control rent collection and could use guidance with tenancy processes.

## Included in this Management Option:

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- Owner Log in for management software
- Optional: \$150+gst per Exit/Entry Inspection
- Optional: \$50+gst per Routine Inspection
- Rent collection and managing rent arrears
- Mid-month payments to your account
- Monthly Statements
- End of financial year statements
- Sales advice, connecting you with a sales agent that is right for you
- Annual and in-between tenancy market appraisals
- \$60+gst hourly rate for any additional work\*

When choosing for a marketing pack:

- Signboards, property flyer and advertising on my website and social media
- Screening and selection of tenants
- Preparation of the tenancy agreement, lodging the bond and all associated paperwork
- \$60+gst per hour for viewings\*
- When choosing to advertise the property yourself you have the option for a Background and Credit Check for \$30+gst

\*The minimum time booked/charged is 1 hour.